



Camp Elachee 2023 Counselor Job Description

It is now more important than ever to get kids unplugged and outdoors this summer at Elachee Nature Science Center. If teaching children about nature, exploring the Chicopee Woods, getting sweaty and muddy, and acting a bit goofy sounds like your dream job, then consider joining us at Camp Elachee this upcoming summer!

QUALIFICATIONS:

- Some college experience required. Pursuing a degree in elementary education or a science-related field is preferred.
- Must be 18 or older.
- Applicants subject to a Background Check and Drug Screening.
- Prior or current experience working with children, preferably in an outdoor and/or group setting.
- Enthusiastic, creative, proactive, and able to develop and lead lessons, games and activities in a collaborative work setting.
- Exhibit some or all of the following characteristics: leadership, responsibility, patience, dependability, independence, the ability to communicate effectively, and a positive attitude.
- **Physical Requirements:** Candidates should be able to hike a minimum of two (2) miles per day on uneven terrain and to comfortably work outside for extended periods in the summer heat and rain.

RESPONSIBILITIES:

- Implement provided plans in a fun and engaging manner.
- Assist with daily set-up and clean-up tasks as assigned. Ensure that all campers are in their correct group while maintaining exceptional adult supervision.
- Assume responsibility for the safety of all campers and fellow staff members.
- Submit Incident Reports to the Camp Director in the appropriate time frame.
- Attend and participate in all planning and debriefing meetings.
- Be punctual, prepared, and organized.
- Maintain appropriate communication with the Camp Director, Camp Support Specialist, Assistant Directors, parents, and Elachee administrative staff.
- Wear appropriate clothing each day - including suitable footwear, overall attire, and staff shirt (provided).
- Uphold the standards of Camp Elachee in all activities.
- Be flexible in a fast-paced, high energy, collaborative environment.
- Complete other additional duties assigned by the Camp Director.

WORK SCHEDULE:

- Required training dates: **May 22-26, 9am- 3pm**. Successful CPR/first aid training required.
- Summer Camp dates: **May 30-July 21, 2023** (Monday-Friday [unless otherwise stated], 8 weeks) from **7:30am to 3:30pm**.
 - *Hours for all 8 weeks not guaranteed and subject to enrollment numbers. *
- Please note this is a *seasonal, paid position*.

For consideration, please submit the following:

- Resume
- Cover Letter
- Three professional references (name, position/title, organization, email, and phone number)

If you are interested in applying for this position, please submit a cover letter, resume, and at least 3 professional references, with their contact information, to Samantha Fricks, Camp Director, at sam@elachee.org.