



Elachee Nature Science Center Camp Elachee Information Sheet

Please return all Completed Medical & Covenant Forms to Elachee at least 1 week prior to scheduled camp. We must have these documents in order to keep your child at camp.

General Camp Information for all Campers

- **Late Arrival/Early Pick-up - Please have your child here on time;** many camp activities start promptly at 9 am and your child may miss some of the fun activities that are planned. If you bring your child to camp late or if you need to pick them up early, you must check in at the camp office. **If you need to pick up your child early, please notify the camp director or call the office in the morning so we may plan accordingly.**
- **Parent Programs - Fridays. PreK: 11:45 am to 12:00 noon. Elementary: 1:45 to 2:00 pm.** Come early on Friday for a program presented by the campers for their families. You are welcome to stay and visit the museum, walk on the trails, or use your returned evaluation for a 10% discount in the Nature Shop!
- **T-Shirts** – Camp Elachee T-shirts will be distributed each week.
- **Evaluations** - Let us know how your camp experience was by filling out an evaluation form that will be sent home with your camper on Thursday. Turn in a completed form at the Nature Shop for a 10% shop discount.
- **Lost and Found** – Located in the museum lobby area. We will keep items until August 15th and then they will be given away.
- **Safety – Elachee reserves the right to dismiss any camper to ensure the health or safety of all campers.** Behaviors and actions that can result in dismissal or other corrective measures include, but are not limited to, the following: 1) disrespectful conduct towards staff or other campers, 2) use of vulgar, profane or obscene words or gestures, 3) commission of an act of harassment or threatening the safety of another camper or staff member, 4) possession, sale, use, distribution, or under the influence of any drug or alcoholic beverage, 5) possession or use of a weapon or dangerous instrument, 6) assault, battery, or theft.
- **Refunds** (minus \$20 administration fee per week) are only issued for cancellations made **2 weeks prior to your child's camp session.** No refunds will be issued with less than two weeks notice except in the case of doctor-documented illness. A \$10.00 fee will be charged for any **changes to camp registration** without at least two weeks notice.
- **Questions? – Call us at 770/535-1976 Monday through Friday 8:30 am - 5:00 pm.**

PreK, Elementary, and Middle School Camp Information on page 2.

PreK Camp (children ages 3-5 and not entering kindergarten), 9am- 12 noon

Checklist – What to Bring

- **Medical Forms** – If not already returned to Elachee we must have them in order to keep your child at camp
- **Covenant Form** - If not already returned to Elachee we must have them in order to keep your child at camp
- **Backpack** – Labeled with name.
- **Lunch** – Healthy lunch and drink (low in sugar and caffeine). Label with name.
- **Water** - Extra bottle of water besides drink in lunch box
- **Swimsuit, water shoes & small towel on Tuesdays and Thursdays** unless otherwise notified (please wear swimsuit under clothes as this saves time if there is an opportunity for water play)
- **Clothing** - sturdy shoes, (NO sandals, flip flops or open toed shoes), change of clothes, long pants if needed
- **Sunscreen/Bug repellent if desired** – please apply these to your child before camp begins

Check-In Procedures

Monday or 1st morning of week – parents must check in with Elachee staff at front plaza from 8:45 to 9:15 am

- Parents receive counselor's name and pick-up numbers if child is staying for PM care (12 Noon to 2 pm)
- PreK parents will escort their children to PreK area – classroom off patio
- Early arrivals for AM extended care – parents escort children to AM care area starting at 8 am
- Late arrivals need to check in at the camp office in the administrative building

Tuesday through Friday –

PreK parents are required to escort their children to PreK classroom for safety reasons.

Pick-Up Procedures

- Pick-Up Procedures are on your camp confirmation letter or available at check-in.
- Regular pick-up time is 12:00 noon.
- Aftercare pick-up must be by 2:00 pm or additional charges will be incurred.
- ONLY authorized people will be allowed to pick up campers.

Elementary Camp (children going into grades K-5th) 9am-2pm

Middle School Camp (children going into grades 6th - 8th) 9am-2pm

Some middle school camps have special instructions or require special equipment.

You should receive this information in a separate letter.

Checklist – What to Bring

- **Medical Forms** – If not already returned to Elachee we must have them in order to keep your child at camp
- **Covenant Form** - If not already returned to Elachee we must have them in order to keep your child at camp
- **Backpack** (labeled with name)
- **Healthy lunch and drink** – (low in sugar and caffeine). Labeled with name.
- **Water** – an extra bottle of water besides drink in lunch box
- **Clothing** – sturdy shoes for hiking (NO sandals, flip flops or open toed shoes), extra water shoes or old sneakers for creek wading, long pants if child is sensitive to poison ivy, a hat if sensitive to sun
- **Change of clothing**
- **Elementary Only - Swimsuit, water shoes or old sneakers for wading, small towel** (please wear swimsuit under clothes as this saves time if there is an opportunity to go to the creek)
- **Sunscreen/Bug repellent if desired** – please apply these to your child before camp begins

Check-In Procedures

Monday or 1st morning of week – parents must check in with Elachee staff at front plaza from 8:45 to 9:15 am

- Parents receive counselor's name and pick up numbers for curbside pick-up
- Parents may escort their children to counselors (usually in Geiger Pavilion)
- AM extended care – parents are required to escort children to AM care location area starting at 8 am
- Late arrivals (after 9:15 am) need to check in at the administrative building

Tuesday through Friday – campers may be dropped off at circular drive from 8:45 to 9 am

- A staff person will be there to greet them
- Late arrivals (after 9:15 am) need to check in at the camp office in the administrative building

Pick-Up Procedures

- Pick-Up Procedures are on your camp confirmation letter or available at check-in.
- Regular pick-up time is 2:00pm.
- Aftercare pick-up must be by 5:30 pm or additional charges will be incurred.
- ONLY authorized people will be allowed to pick up campers.